**USTRANSCOM’s International Logistics Symposium (UILS) 3-5 June 2024**

What to expect for funded participants…

**CONTACT INFORMATION**: If you have any issues during your time here at the symposium, please contact one of the following individuals, or send an email to 2024UILS@gmail.com:

Mr. Derek Harris: +1-618-817-6486 Ms. Jackie Bussell: +1-618-817-1579

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**PICKUP AT ST. LOUIS AIRPORT: Terminal 1 arrival:** We will have personnel meeting you by the USO lounge located in the baggage claim area to take you to the hotel. **Terminal 2 arrival:** Pick up your luggage at the terminal 2 baggage claim, then take the terminal shuttle (located at exit 10) to terminal 1 to meet by the USO lounge in baggage claim. The shuttle runs every 15 minutes.

**HOTEL INFORMATION:** Hotel reservations have been made by our team. You will be staying at the Drury Inn in O’Fallon, Illinois. You will have to provide a credit card or cash payment for lodging (approximately $900) when you check in to the hotel. Lodging expenses will be reimbursed.

**DAILY TRANSPORTATION:** Transportation will be provided from the hotel to the symposium and back. You can use Uber, Lyft, or other public transportation at your own expense. There are restaurants and grocery stores within walking distance of the hotel.

**UNIFORM:** Normal working-day uniform for the symposium. Most will wear some form of camouflage uniform. Off duty: casual clothes No formal uniforms are required.

**WHAT IS MY EXPECTED ROLE?** Your role at the symposium is to listen, observe, offer comments, and participate based on your national experience. We value your opinion. Please take time to complete the surveys each day.

**LANDING FEES:** We will collect a $40 cash landing fee on the first day of UILS. Receipts will be provided. This will be used to provide coffee, tea, snacks, and a social event during the symposium. This is also a reimbursable expense.

**OFFICIAL CEREMONIES / GIFT EXCHANGES:** None

**VOLTAGE:** 110-120V. You may need an adapter/converter for your phone/computer charger.

**LOCAL TEMPERATURE:** Local daily temperatures may vary from 17°C to 29°C in June.

**INTERNATIONAL PHONE CALLS:** The internet is the best way to call your family from the United States. There are numerous apps available for your smart phone to be able to communicate free of charge. It is recommended to put your smart phone in “Airplane Mode” to avoid extra roaming charges that may be added by your service provider.

**SHOPPING**: You can shop-tax free at the Scott Base Exchange (BX/PX) and commissary (grocery store) every day, and it is located within walking distance of the conference center. There are also shopping venues in the area.

**WILL I HAVE FREE TIME?** Yes, you will have free time. All evenings are free and there are official breaks included in the agenda.